



~ REALTORS® Care ~

MISSION STATEMENT, GENERAL INFORMATION & GUIDELINES

The NMAR Charitable Foundation makes grants available to organizations from donations by its REALTOR® and Affiliate members and friends. We are committed to the welfare and prosperity of the communities where we live and work. Through our charitable contributions and member involvement, we strive to help create more productive and enriched communities.

The NMAR Charitable Foundation provides grants to non-profit organizations with special focus on the areas of youth, hunger and shelter. Should your request fall outside our guidelines, your application will still be considered.

Eligibility

Non-profit organizations operating within the areas served by the North West Montana Association of REALTORS® are eligible for grant consideration provided they meet the evaluation criteria below.

Evaluation

Grant applicants will be evaluated on the following:

- The community need for the expenditure, as well as the number of people who will be served.
- The impact on the recipient organization.
- The location of the community served. (Although requests for state, national and international projects are considered, preference is given to projects with a more local base.)
- The financial soundness and efficiency of the organization.
- Accuracy and completeness of the application.
- The structure of volunteer organization and level of volunteer support.
- Appropriate use of previous grants. (If applicable).

The application form must be completed and sent with the following:

1. A list of the applicant organization's Board of Directors and Executive Staff.
2. The names of three people or agencies that may be contacted as references.
3. Annual budget with year-to-date financial statements.
4. A copy of the IRS tax-exempt determination letter.
5. A copy of your prior year tax return.

Application Deadline

The Charitable Foundation Trustees meet quarterly (March, June, September, and December) to evaluate applications. Applications must be received by February 15, May 15, August 15, and November 15 in order to be considered at the quarterly meeting.



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Organization Name:

Name & Title of Contact Person:

Phone Number: _____ Fax Number: _____

Email Address: _____

1. How Long has your organization been in existence?

2. Describe the purpose/importance of your organization.

3. Describe the purpose of your request, including how it impacts the community and the number of people served.

4. What is the amount of your request? (Please itemize your request)

5. What percentage of the donated dollars does a recipient actually receive?

6. What percentage of your budget is funded by:
___ federal gov't ___ state gov't ___ city/municipal gov't
___ county gov't ___ corporations ___ endowment
___ foundations ___ United Way ___ private donations
___ Other (Please explain) _____

7. In what geographic area will the grant funds be allocated?

8. Is this part of a matching fund program? If yes, please explain.

9. Describe the structure of your volunteer organization and level of volunteer support.

10. If applicable, describe how previous NMAR Charitable Foundation grants were utilized and their impact on the community.

Submitted by: _____ Date: _____
Name & Title

Please attach a cover letter signed by the Executive Director or other responsible party to your application, indicating your organization's governing body's support of this grant application. Please provide single-sided printed materials and do not staple them together. Use paper clips if needed.
-- Thank you!